Developing and Delivering Technical Content

5 September 2019: Association Events Summit

John Peacock, CEO, Associations Forum

Disclaimer: This is practical advice based on our work with associations and charities. The contents of this presentation do not constitute legal advice, are not intended to be a substitute for legal advice and should not be relied upon as such. You should seek specialist advice in relation to any particular matters you or your organisation may have.

This presentation is the intellectual property of Associations Forum and may not be re-presented without our permission



After 15 years of Associations Forum

- 106,058 hours of training received over fifteen years
- Surveys & Summits:
 - Events
 - Boards
 - Membership
 - Technology
- CEO & Chair Symposium & Associations Forum National Conferences
- Hundreds of Board Governance presentations, Constitution Reviews and Planning Days
- Thousands for pieces of advice for CEOs, Boards and others



Facilitator's Career in Association: John Peacock

- 20's BCom (UNSW), large corporates; Boards of professional association
- · 30's Association events manager at Chartered Accountants; EO of small association; Board of professional association and Chair of local $% \left\{ 1,2,\ldots ,n\right\}$ community association
- 40's Established Associations Forum: providing education and advice to associations
- 50's Consolidation of Associations Forum and training of associations in Australasia and Asia

associations forum~~

3

1

4

Comments on Technical content

- Delegates want technical information fashioned in an dynamic overall event
- Technical may be seen as dull from outsiders and Association Event Managers may not be from the profession or industry
- In 1990, when NSW Professional Development Manager, Institute of Chartered Accountants, a technical topic was suggested:
- "Audit of Solicitors Trust Accounts" would anyone attend this? Yes!
- · Advantage of technical committees
- However, don't let volunteers take over the event and make financial decisions
- Event Managers need to grasp enough of the politics and personalities to ensure balance and reality



© Associations Forum 2004-2019

Comments on Technical delivery

- A very few brilliant presenters can command a room on voice alone
- Most technical presentations need PPTs
- Some do PPTs better than others: try to review the PPTs in advance
- Case studies are popular
- Suppliers rarely manage to do neutral presentations
- Panels may work and change the dynamics
- · Leave plenty of time for questions
- Texting or e-delivery of questions works well as they can be curated
- Maximise audience participation



5

D Associations Forum 2004-2019

6

Group discussion

• What are your challenges and triumphs regarding developing and delivery of technical content for association conferences?

Thank you ©



Associations Forum 2004-2019

2